

Neotech Campus – Event Report

Name of Institute: Neotech Institute of Technology

NC/NIT /Event Report/2024-25/008

Date: 05-02-2025



1. Title of the Event: "BYOB (Be Your Own Boss) & Mach3 (Be Your Best) - A Personal Effectiveness and Grooming"

2. Organized by: Right Side Story

3. Date & Venue: 05-02-2025 ,NIT

4. Objective:

Understand the importance of grooming and personal hygiene

Learn techniques to build and boost their confidence.

Develop effective communication and body language skills.

5. Resource Person: Sonal Thakkar (Soft Skill Trainer from Right Side Story)

6. Number of Participants:

Number of Student	350+
Number of Faculty	10
Number of external participants (if any)	04

7. Program Schedule:

Time	Session Details	Speaker
10:00 AM	Inauguration	Sonal Thakkar (Soft Skill Trainer from Right Side Story)
11:00 AM to 4:00 PM	1) A Workshop 5th feb 2025 (11:00 am to 12:00 pm) Venue for Workshop :- Seminar Hall , 2nd floor, Academic block - 2, NTC Attendees: All available NTC Students 2) An Awareness Activity 5th feb 2025 (12:00 pm to 4:00 pm) Venue for Awareness Activity :- Canteen Area Attendees: All available NTC Students	Sonal Thakkar (Soft Skill Trainer from Right Side Story)

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8. Key Highlights:

- Soft skills
- Grooming and personal hygiene
- Boost their confidence

9. Outcomes of the Event:

Enhanced Self-Awareness: Attendees reported a heightened understanding of their personal strengths and areas for improvement, leading to increased self-awareness.

Skill Acquisition: The workshop equipped participants with practical tools and techniques to improve their daily routines, communication strategies, and overall personal effectiveness.

Empowerment: Many participants expressed feeling more empowered to take control of their personal and professional lives, embodying the "Be Your Own Boss" philosophy.

10. Feedback Summary:

- 1) Be Specific and Timely
- 2) Focus on Behavior, Not the Person
- 3) Balance Positive and Constructive Feedback
- 4) Encourage Self-Reflection

11. Conclusion & Acknowledgment:

We extend our sincere gratitude to all facilitators, organizers, and participants who contributed to the success of the **BYOB & Mach3** workshop. Your enthusiasm and commitment to personal growth made this event impactful and memorable.

12. Supporting Documents:



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Submitted by:

Student awareness & follow ups : Dr.Anju Bhandole

Welcoming & meeting with Dignitaries : Mr. Dipen Brahmbhatt

Introduction to guest & Program & felicitation : Ms. Tanvi Solanki / Mrs. Ekta Gupta

Discipline: All faculties

Audio visual : IT Head : Mr. Viranchi Vyas

Seating arrangements: Mr. Minesh Patel

Desk & Volunteer : Dr. Nisarg Waghela / Mr. Subhasis Sarkar

Photography/Videography : Ms. Happy Khamar / Ms. Priya Bavishi

Refreshments & lunch : Neha Mishra : No.:02 : Dipen Brahmbhatt

Memento : DCR : Neha Mishra: No.:02 : Dipen Brahmbhatt

Vote of thanks : Ms. Happy Khamar /Mr.Priya Bavishi

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